

**KINGSTON BOARD OF WATER COMMISSIONERS
REGULAR MEETING
JUNE 12, 2013**

The regular meeting of the Board of Water Commissioners was called to order at 4:07 p.m. on June 12, 2013 in the Department's offices at Jansen Avenue. Present were President Joseph DeCicco, Commissioners Ray McSpirit, Bob Niedzielski and Dennis Croswell. Commissioner Radel was an excused absence. Also in attendance were Superintendent Hansen, Assistant Secretary Allan Alberts, Attorney William Cloonan, Council Liaison Nate Horowitz, and James Caggiano. Present to address the Board at the regular meeting were Alderwoman Maryann Mills, Mr. & Mrs. Silk, and Mr. & Mrs. Hoffman.

The minutes of the previous meeting were approved on a motion made by Commissioner Niedzielski and seconded by Commissioner Croswell. Motion carried by unanimous vote.

Bills in the amount of \$24,833.43 dated 5/15/13; \$67,100.89 dated 5/22/13; \$28,772.67 dated 5/29/13; 27,277.72 dated 6/5/13; and \$83,229.15 dated 6/12/13 were ordered paid as audited on a motion by Commissioner Niedzielski and seconded by Commissioner McSpirit. Motion carried by unanimous vote.

Alderwoman Maryann Mills, Mr. & Mrs. Silk, and Mr. & Mrs. Hoffman, were present to request remediation of the Florence Street Water Tank. Also, letters were submitted to the Board from residents in the neighborhood of this Water Tank with the same request. A motion authorizing the firm of Brinnier & Larios to inspect and draw up specifications for painting the Florence Street Water Tank was made by Commissioner Croswell and seconded by Commissioner McSpirit. Motion carried by unanimous vote. Superintendent Hansen stated that if all initial phases of the project progressed smoothly the repainting work should begin in October. The Board also discussed the maintenance needs of the water tanks on Glen Street and Pearl Street. Superintendent Hansen will obtain price quotes for inspections of these tanks and submit them to the Board at the next meeting.

The Board discussed the Binnewater Reservoir UV Project. A report from Malcolm Pirnie had been previously disbursed summarizing issues and actions needed to rectify ongoing problems. A letter was sent out by Superintendent Hansen on April 23rd to the general contractor regarding issues to be taken care of and the timeframe in which to accomplish them. A response from UW Marx disputed any responsibility for the project's problems. Superintendent Hansen was directed to arrange a sit down meeting including KWD, Malcolm Pirnie, UW Marx. This meeting took place on May 23, at which it was agreed that the in warranty issues would be taken care of by UW Marx through its subcontractor. Attorney Cloonan questioned whether there was an agreement signed by UW Marx at this meeting and was told there was not. Superintendent Hansen reported that she had subsequently received an email from UW Marx agreeing to solve the issues. Superintendent Hansen will seek a verification of this agreement from UW Marx and obtain a cost estimate for the resolution of the fail safe system which is deemed as out of scope work. Allan Alberts informed the Board of an upcoming meeting that he will have with a Time Warner representative concerning the installation of cable service at the Binnewater facility for data transmission purposes.

The Board discussed the Cooper Lake Dam Project. A meeting consisting of Judith Hansen, Allan Alberts, James Caggiano and William Cloonan was held on June 6 to discuss utilizing a Qualifications Based Selection process for selection of a firm to provide Engineering Design Services for this project. Superintendent Hansen outlined the proposed process to the Board. A consultant must be chosen by April, 2014.

The Board discussed the CSX Crossing Main Replacement Project. Superintendent Hansen reported that Brinnier & Larios was developing specifications for the project and would submit estimated surveying costs for the next meeting.

Superintendent Hansen reported that research and discussion on Employee Evaluations will be deferred until the next meeting.

The Board received a draft of the Department's Water Bill Payment Receipt Policy. On a motion by Commissioner McSpirit and seconded by Commissioner Nedzielski the policy was adopted. Motion carried by unanimous vote.

A motion to move into Executive Session was made by Commissioner Croswell and seconded by Commissioner Nedzielski at 5:25 pm. A motion to come out of Executive Session was made by Commissioner Croswell and seconded by Commissioner Nedzielski at 5:52 pm. Motions carried by unanimous vote.

A motion was made by Commissioner McSpirit and seconded by Commissioner Croswell to set the annual salary of the title of Assistant Water Works Foreman to \$52,813. Motion carried by unanimous vote.

A motion was made by Commissioner Croswell and seconded by Commissioner Nedzielski to provisionally appoint Michael Inge to the title of Assistant Water Works Foreman pending passing the appropriate exam. The appointment is effective June 15, 2013. Motion carried by unanimous vote.

The May Superintendent's Report was read and ordered filed on a motion by Commissioner Croswell and seconded by Commissioner Nedzielski. Motion carried by unanimous vote.

Motion to adjourn was made by Commissioner Nedzielski and seconded by Commissioner McSpirit at 6:18 pm. Motion carried by unanimous vote.

Allan P. Alberts

Assistant Secretary

